

ANNUAL PROCUREMENT PLAN

FY: 2023-2024

Budget : Development

Ministry/Division : Prime Minister's Office

Agency : NGO Affairs Bureau

Procuring Entity Name & Code : NGO Affairs Bureau, Code: 1100118

Package No.	Description of Procurement Goods	Unit	Quantity	Procurement Method & Time	Contract Approve of Authority	Source of Fund	Estd Cost in Tk (lakh)	Time Code for Process	Not Use in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval of Award	Notification of Award	Signing of Contract	Time Of Contract Singing	Time for Completion of Contract	
1		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
01.	Electricals Materials	No		E-GP	HOPE	GOB	15.00	Planned Dates Actual Dates	-				As Per PPR 2008 Rules					1 Year
02.	Furniture	No		OTM	HOPE	GOB	10.00	Planned Dates Actual Dates					As Per PPR 2008 Rules					1 Year
03.	Furniture	No		RFQ, DPM	HOPE	GOB	9.00	Planned Dates	-	05 Sep-23	15 Sep-23	20 Sep-23	25 Sep-23	30 Sep-23	05 Oct-23	5 pm		
								Actual Dates		05 Sep-23	15 Sep-23	20 Sep-23	25 Sep-23	30 Sep-23	05 Oct-23	5 pm		
								Planned Dates	-	05 Jan-24	20 Jan-24	21 Jan-24	25 Jan-24	25 Jan-24	05 Feb-24	5 pm	90	
								Actual Dates		05 Jan-24	20 Jan-24	21 Jan-24	25 Jan-24	25 Jan-24	05 Feb-24	5 pm		
								Planned Dates	-	10 Jan-24	30 Jan-24	31 Jan-24	05 Feb-24	10 Feb-24	10 Feb-24	5 pm		
								Actual Dates		10 Jan-24	30 Jan-24	31 Jan-24	05 Feb-24	10 Feb-24	10 Feb-24	5 pm		

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Sl. No.	Category	Stationary	No	RFQ, DPM	HOPE	OTM	GOB	Amount	Planned Dates	As Per PPR 2008 Rules												1 Year
										Planned Dates	Actual Dates	Planned Dates	Actual Dates	Planned Dates	Actual Dates	Planned Dates	Actual Dates	Planned Dates	Actual Dates	Planned Dates	Actual Dates	
04.	Stationary		No	RFQ, DPM	HOPE		GOB	10.00	Planned Dates	1	10	15	20	25	30	5 pm	90					
									Planned Dates	1	10	15	20	25	30	5 pm						
									Actual Dates	5	20	25	30	10	5 pm							
									Planned Dates	05	15	20	25	30	05	5 pm						
05.	Publication		No	RFQ, DPM	HOPE		GOB	5.00	Planned Dates	04	14	21	24	28	04	5 pm	90					
									Planned Dates	04	14	21	24	28	04	5 pm						
									Actual Dates	09	13	28	08	14	5 pm							
									Planned Dates	10	30	31	05	10	5 pm							
06.	Computer & Others		No	OTM	HOPE		GOB	10.00	Planned Dates	05	15	20	25	30	05	5 pm						
									Actual Dates	05	15	20	25	30	05	5 pm						
									Planned Dates	05	15	20	25	30	05	5 pm						
									Actual Dates	10	25	30	10	15	05	5 pm						
07.	Computer & Others		No	RFQ, DPM	HOPE		GOB	09.00	Planned Dates	05	15	20	25	30	05	5 pm						
									Actual Dates	05	15	20	25	30	05	5 pm						
									Planned Dates	10	25	30	10	15	05	5 pm						
									Actual Dates	10	25	30	10	15	05	5 pm						

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										05	20	21	21	25	05	25	5 pm	
										Jan.-24	Jan.-24	Jan.-24	Jan.-24	Jan.-24	Feb.-24	Jan.-24	5 pm	
										10	30	05	10	24	10	24	5 pm	
										Jan.-24	Jan.-24	Jan.-24	Jan.-24	Feb.-24	Feb.-24	Feb.-24	5 pm	
										04	14	21	21	28	04	28	5 pm	
										Feb-24	Feb-24	Feb-24	Feb-24	Feb-24	Mar-24	Mar-24	5 pm	90
										04	14	21	21	28	04	28	5 pm	
										Feb-24	Feb-24	Feb-24	Feb-24	Feb-24	Mar-24	Mar-24	5 pm	
										09	13	28	08	14	22	22	5 pm	
										Feb-24	Feb-24	Feb-24	Mar-24	Mar-24	Mar-24	Mar-24	5 pm	
										05	15	20	25	30	05	30	5 pm	
										Sep.-23	Sep.-23	Sep.-23	Sep.-23	Sep.-23	Oct.-23	Oct.-23	5 pm	
08.	Computer Consumable	No								05	15	20	25	30	05	30	5 pm	
										Sep.-23	Sep.-23	Sep.-23	Sep.-23	Sep.-23	Oct.-23	Oct.-23	5 pm	
										05	15	20	25	30	05	30	5 pm	
										Sep.-23	Sep.-23	Sep.-23	Sep.-23	Sep.-23	Oct.-23	Oct.-23	5 pm	
										10	25	30	10	15	20	20	05 Sep.	
										Sep.-23	Sep.-23	Sep.-23	Oct.-23	Oct.-23	Oct.-23	Oct.-23	05 Sep.	
										04	14	21	24	28	04	28	5 pm	
										Feb-24	Feb-24	Feb-24	Feb-24	Feb-24	Mar-24	Mar-24	5 pm	
										04	14	21	24	28	04	28	5 pm	90
										Feb-24	Feb-24	Feb-24	Feb-24	Feb-24	Mar-24	Mar-24	5 pm	
										09	23	28	08	14	22	22	5 pm	
										Feb-24	Feb-24	Feb-24	Mar-24	Mar-24	Mar-24	Mar-24	5 pm	
										05	15	20	25	30	05	30	5 pm	
										Sep.-23	Sep.-23	Sep.-23	Sep.-23	Sep.-23	Oct.-23	Oct.-23	5 pm	
										05	15	20	25	30	05	30	5 pm	
										Sep.-23	Sep.-23	Sep.-23	Sep.-23	Sep.-23	Oct.-23	Oct.-23	5 pm	
										10	25	30	10	15	20	20	05 Pm	
										Sep.-23	Sep.-23	Sep.-23	Oct.-23	Oct.-23	Oct.-23	Oct.-23	05 Pm	
										04	14	21	24	28	04	28	5 pm	
										Feb-24	Feb-24	Feb-24	Feb-24	Feb-24	Mar-24	Mar-24	5 pm	
										04	14	21	24	28	04	28	5 pm	90
										Feb-24	Feb-24	Feb-24	Feb-24	Feb-24	Mar-24	Mar-24	5 pm	
										09	23	28	08	14	22	22	5 pm	
										Feb-24	Feb-24	Feb-24	Mar-24	Mar-24	Mar-24	Mar-24	5 pm	


 মোঃ হোসেন
 প্রোগ্রামার
 আইসিটি বিভাগ
 বাহাদুর রহমান রাস্তা
 ঢাকা-১২১৫

০৬/০৮/২৬
 মোঃ হোসেন

আন ও ব্যয়ন কর্মকর্তা
 এনজিও বিষয়ক ব্যুরো
 প্রধানমন্ত্রীর কার্যালয়


 বাহাদুর রহমান
 আইসিটি কর্মকর্তা (ভারপ্রাপ্ত)